



T20

ARGENTINA 2018

THINK 20

CARI / CONSEJO ARGENTINO PARA LAS
RELACIONES INTERNACIONALES

CIPPEC^{PP}



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T20 Argentina 2018 Co-chairs guidelines

The T20 represents a process of intellectual exchange that aims to **generate concrete and feasible policy recommendations, assess G20 results and contribute to a broader vision that in turn guides the G20 policy making process.**

T20 task forces are platforms for discussion. They allow free exchange of evidence-based views and opinions in order to develop strategic and policy recommendations for G20 leaders.

1. Composition

Leading experts from Think Tanks of the T20 community will participate in the Task Forces (TFs). TFs will be comprised of **members** and led by a group **of co-chairs**.

Each TF will have between 2 and 6 co-chairs. They have been appointed by Argentina's T20 presidency, in consultation with the T20 community. TF co-chairs are expected to lead the debate and strengthen the policy relevance of T20 Argentina 2018.

TF members are experts from the T20 network who completed the registration form. They have been invited by the T20 and/or by the TF co-chairs. Co-chairs can invite experts who have not registered yet to formally join the T20 Argentina 2018 using this form (<https://goo.gl/forms/MXZErayTffhSuiuc2>).

1a. Responsibilities of TF Co-Chairs

Task Force co-chairs are responsible for generating the outputs of the task forces. In particular, they are expected to:

- a) **Produce and/or coordinate the elaboration of one or several Policy Briefs** containing implementable recommendations or visions (see chapter 3 below).
- b) **Foster policy advocacy:** seek contact with the relevant policy-makers in G20 circles, e.g. working groups, in order to promote the policy recommendations generated in a TF.

2. Main Topics and work group dynamics

TF co-chairs, in consultation with other TF members, determine specific working arrangements according to a task force's scope and purpose, including: definition of main topics, work agenda, organization of workshops and other events, and outreach to policy makers, external researchers and interested parties. Task force members are expected to actively engage in the discussions and the preparation of drafts, drawing on their research and policymaking experience.

Based on the experience of previous T20 processes, we recommend that one of the co-chairs takes the role of Task Force Coordinator. The **TF Coordinator is expected to: i- play a managing role within the TF, and ii- be the liaison between the Task Force and the T20 Policy and Research (P&R) Team and the representatives from G20 Working Groups** from the Sherpa and Finance tracks. CARI and/or CIPPEC co-chairs would be willing to take that role in the TF they co-lead.

Argentina's T20 P&R team presented a preliminary proposal of the topics to be discussed by each task force during 2018. This was done by taking into account the

topics chosen by the Argentine government, as president of the G20, and other topics which were central themes in the previous G20/T20 global policy agenda. The proposal aims to set the scene and kick-off the discussion within each task force but **please note that co-chairs will determine the final themes to be addressed in each task force.** Considering their areas of expertise, co-chairs can divide the work in different thematic streams.

To strengthen the role of the T20 within the G20 we suggest **task forces to:**

- **work on topics that are part of the current G20 agenda or elaborate on global challenges that co-chairs consider leaders need to take into consideration;**
- avoid issues that have been already discussed and agreed upon, unless the purpose is to evaluate G20 progress and results;
- collaborate with other Engagement Groups (Business 20, Civil 20, Labor 20, Science 20, Women 20, Youth 20) and with G20 Working Groups and representatives.

We suggest co-chairs should **plan the TF work agenda by taking into account G20 WGs, Deputy and Ministry/Sherpa calendar of activities and priorities.**

The T20 P&R Team will help TFs to build the liaison with G20 Working Groups (contact G20 representatives, provide information about the schedule, topics considered and opportunities to present T20's recommendations).

3. Policy Recommendations

T20 Task Forces will develop **Briefs containing policy recommendations** with policy recommendations for G20 leaders and other government officials involved in the G20 process.

These recommendations will be subject to a peer review process coordinated by co-chairs. Selected Policy Briefs will then be published on [the T20 Argentina website](#) and on the G20 Insights Platform.

To strengthen the quality and policy relevance of the recommendations, we encourage co-chairs to bring in a diverse range of perspectives, countries and genders and to promote collaborative Policy Briefs. Authors are encouraged to try to find common ground and, when not possible, present the different perspectives.

Two basic types of Policy Briefs are distinguished:

- a. **Recommendations** are significant, ***implementable policy proposals for G20 decision makers.*** Each recommendation contains a short summary of the policy proposal, a statement of the underlying policy challenge, and a profoundly argued policy recommendation (analysis and rationale). Furthermore, recommendations will typically be embedded in a current policy framework by linking to relevant G20 initiatives (e.g. agreements, policies, and monitoring reports) as well as background analysis. This comprehensive overview will support sound G20 analysis and policies.
- b. **Visions** are ideas on how to approach policies and how to communicate it to the public

Policy Briefs must be written in English and should not exceed 3,000 words. A separate document provides detailed guidelines on Policy Brief, as well as a template. **To be considered as background material for the T20 Argentina's communique, Policy Briefs should be submitted to the review process no later than Tuesday May 15, 2018. Policy Briefs submitted after this date will be**

published on the T20 Argentina website but their recommendations are not guaranteed to be considered for the final communique.

If opportunities to present policy recommendations arise before May 15th (e.g., at Working Groups meetings), we may invite TFs to use preliminary versions of the Policy Briefs. In order to gather G20 officials' attention, it is helpful to have Policy Briefs ready as early as possible.

CARI and CIPPEC will elaborate the T20 Argentina's communique upon the recommendations and visions elaborated by the Task Forces. The document **will be presented at the T20 Summit in September 2018 to the G20 community** and other relevant stakeholders.

4. Timeline, relevant dates and task force meetings

CARI and CIPPEC will chair the T20 from December 1, 2017, to November 30, 2018, during Argentina's G20 presidency.

The first official event of the T20 Argentina 2018 will be the **Inception Workshop: Vision and Strategies for 2018, which will take place from the evening of January 31st to February 2nd in Buenos Aires.** The workshop will include influential high-level representatives from the government, leading scholars and policy makers and will have the following goals: to get first-hand contact with the Argentine priorities and challenges for 2018, to coordinate and advance research efforts within each task force, and to foster the discussion and nurturing of this network of experts.

The T20 Summit 2018 will be held in Buenos Aires from September 16 to 18, 2018. It will seek to present key policy recommendations to G20 policy makers, the international expert community and the civil society.

Co-chairs, in consultation with Task Force members, are encouraged to **organize and/or participate in other seminars, workshops and meetings to discuss advances in their work.** They are invited to present their recommendations and policy briefs at the Global Solutions Conference in Berlin, to be held in May 28-29, 2018. Additionally, task forces may be invited to present their policy recommendations at different formal/informal G20 meetings. The P&R Team will coordinate with co-chairs if and when these opportunities arise and will keep Task Forces updated with the G20 and other Engagement Groups agenda.

For further information, please contact the T20 Argentina Policy and Research Team (tf@t20argentina.org).

GUIDELINES FOR POLICY BRIEFS

Introduction

T20 task forces will produce Policy Briefs with policy recommendations, visions and analysis for G20 leaders and other government officials involved in the G20 process.

These recommendations and visions will be subject to a peer review process. Selected Policy Briefs will be published on the [T20 Argentina website](#) and on the G20 Insights Platform. Policy Briefs aim to support G20 policy making, and to inform the global public on policy options for the G20 to address global challenges.

Task Force Policy Areas and Policy Briefs

Taking into account the priorities of the Argentine G20 agenda, CIPPEC and CARI have identified ten task forces. Policy Briefs with recommendations and visions will focus on these ten policy areas:

Task Force 1: The Future of Work and Education for the Digital Age

Task Force 2: Climate Action and Infrastructure for Development

Task Force 3: Food Security and Sustainable Agriculture

Task Force 4: Gender Economic Equity

Task Force 5: Cooperation with Africa

Task Force 6: 2030 Agenda for Sustainable Development

Task Force 7: Trade, Investment and Tax Cooperation

Task Force 8: Social Cohesion, Global Governance and the Future of Politics

Task Force 9: An International Financial Architecture for Stability and Development

Task Force 10: Migration

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Two basic types of Policy Briefs are distinguished:

- a. **Recommendations** are significant, ***implementable policy proposals for G20 decision makers***. Each recommendation contains a short summary of the policy proposal, a statement of the underlying policy challenge, and a profoundly argued policy recommendation (analysis and rationale). Furthermore, recommendations will typically be embedded in a current policy framework by linking to relevant G20 initiatives (e.g. agreements, policies, and monitoring reports) as well as background analysis. This comprehensive overview will support sound G20 analysis and policies.

- b. **Visions** are ideas on how to approach policies and communicate it to the public.

The Required Structure of Policy Briefs

Each Policy Brief should use the following structure:

- 1) Task Force title (e.g., “Future of Work and Education for the Digital Age”, “Cooperation with Africa”).
- 2) Title of the Policy Brief (up to 130 characters).
- 3) Authors and Affiliation. Please name one affiliation per author only
- 4) Date of submission.
- 5) Abstract (up to 100 words): A summary of your challenge and proposal. Please outline the key findings of your proposal.
- 6) Challenge (200-500 words): A summary of the problem that your proposal is meant to address.
- 7) Proposal (1000-2500 words): A summary of your policy proposal, containing a rationale and suggestions on means to implement the proposal. You can add charts or pictures to your proposal (JPG or PNG, max. 5 MB per chart or picture). It is also possible to use sub-headlines and enumerations (numbered or unnumbered) to structure your proposal.
- 8) References: A list of your proposal’s references. In case you hyperlink to an external page or to a PDF please ensure that you do not infringe upon any existing or future intellectual property rights.
- 9) Appendix (optional; up to 500 words). This space can be used to add any relevant information that has not been included in the main text, like a list of existing policy agreements (e. g. G20 communiqués), policies (e.g., “the Digital Agenda for Europe”) and/or previous research related to the proposal.

Further Reference: An exemplary Policy Brief and A Manual

An illustrative example of a Policy Brief and related entries can be found on http://www.g20-insights.org/policy_briefs/. It illustrates the format, but does not claim to be substantively accurate.

In case you have further questions, please contact the T20 Argentina Policy and Research Team (tf@t20argentina.org).

Peer Review Process

Policy Briefs will be subject to a Peer Review Process. Selected Policy Briefs will be published on the T20 Argentina website & the G20 Insights Platform.

Editorial Group.

The editorial process will be coordinated by the Policy and Research (P&R) Team in collaboration with the co-chair coordinators. The co-chair coordinator from each Task Force will provide the P&R Team with a list of at least four external reviewers **no later than February 28, 2018**. The list should be emailed to taskforce@t20argentina.org. The P&R Team will then invite them to join the review group of T20 Argentina 2018.

Review Process:

The review process will follow five steps.

1. Co-chairs will send the final drafts of the Policy Briefs to the P&R Team, who will then assign them a suitable reviewer.
2. Reviewers will have **up to 10 days** to evaluate each Policy Brief. They will fill a simple Evaluation Form with their decision: Accept, Accept subject to changes and Decline. Reviewers will have the option to make brief comments/suggestions (up to 250 words).
3. In case the reviewer suggests changes and/or makes important observations, the P&R Team will send the Policy Brief back to the authors together with the Reviewer's evaluation.
4. Authors will have **up to 10 days** to revise and resubmit the Policy Brief.
5. The P&R Team will receive the revised Policy Briefs and make a final decision. Accepted Policy Briefs will be published shortly after.

Submission and Publication Dates

Deadline for submission: May 15, 2018

To be considered as background material for the T20 Argentina's communique, Policy Briefs should be submitted to the review process no later than Tuesday May 15, 2018. Policy Briefs submitted after this date will be published on the T20 Argentina website but their recommendations are not guaranteed to be considered for the final communique.

Policy Brief Template T20 Argentina 2018

Task Force Name

Policy Brief Title

Author 1 Name (Think Tank 1)
Author 2 Name (Think Tank 2)
Author 3 Name (Think Tank 3)

Date submission (mm.dd.yyyy)

Abstract

Your Abstract Text (up to 100 words. No bullet points.)

Challenge

Your Challenge Text (200-500 words).
You may use bullet points, bold, italic.

Proposal

Headline Type 1

Headline Type 2

Your Proposal Text:
You may add charts or pictures here (JPG or PNG, max. 5 MB per chart or picture) and use bulletpoints, bold, italic.

References

A list of the bibliography you refer to in your proposal.
1.
2.
...

Appendix

Use this space, only if necessary, to add any relevant information that has not been included in the main text (up to 500 words).

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